

I. COURSE DESCRIPTION:

This course introduces and utilises terminology used to describe the body and its movement. The major muscles and muscle groups of the human body are introduced while the skeletal system is explored in depth.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. Utilise specified terminology related to the structure and function of the human body.
2. Recognise the locations and names of major muscles and muscle groups of the human body.
3. Recognise and name all the bones of the human body as well as all the structures found on each bone.
4. Describe the structures of axial and appendicular skeleton.
5. Explain and classify the structure and function of each type of joint found in the human body.
6. Describe a typical synovial joint and associated structure.
7. Recognise, name and describe the attachments and functions of all the ligaments in the human body.
8. Recall the names of the teeth.
9. Describe bursae and tendon sheaths

III. TOPICS:

1. Terminology
2. Overview muscle anatomy
3. Skeletal system (bones and joints)

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Moore, Keith. (1999). Clinical Oriented Anatomy (4th ed.). Lippincott, Williams & Wilkins.

Kaput, W. and Elson, L. The Anatomy Colouring Book (3rd ed.). Benjamin Cummings.

Stedman's Concise Medical Dictionary for the Health Professions (4th ed.). Lippincott, Williams & Wilkins.

V. EVALUATION PROCESS/GRADING SYSTEM:

Evaluation Methods:

The evaluation methods will be determined and discussed with students during the first two weeks of class.

Missed Exams:

Students who miss scheduled exams during the semester will not be allowed to write on another day. If the teacher has been appropriately notified of your legitimate absence (as outlined in the Student Resource Guide), the value of the exam missed will be added to the value of the final exam. If the teacher has not been appropriately notified, a grade of 0 will be given for the missed exam.

Supplemental Exam:

One opportunity for a supplemental exam will be offered to students who meet the following criteria:

- a) have a grade of 50 – 59% in the course
- b) have attended at least 80% of the scheduled class time

The final grade for the semester will be based solely on the supplemental exam. The grade achieved will not be higher than a "C".

The following semester grades will be assigned to students in postsecondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 - 100%	4.00
A	80 - 89%	3.75
B	70 - 79%	3.00
C	60 - 69%	2.00
R (Repeat)	59% or below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	

S	Satisfactory achievement in field placement or non-graded subject areas.
U	Unsatisfactory achievement in field placement or non-graded subject areas.
X	A temporary grade. This is used in limited situations with extenuating circumstances giving a student additional time to complete the requirements for a course (see <i>Policies & Procedures Manual – Deferred Grades and Make-up</i>).
NR	Grade not reported to Registrar's office. This is used to facilitate transcript preparation when, for extenuating circumstances, it has not been possible for the faculty member to report grades.

VI. SPECIAL NOTES:

Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your instructor and/or the Special Needs office. Visit Room E1204 or call Extension 493, 717, or 491 so that support services can be arranged for you.

Retention of course outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Rights and Responsibilities*. Students who engage in “academic dishonesty” will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Course outline amendments:

The Professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

VII. PRIOR LEARNING ASSESSMENT:

Students who wish to apply for advanced credit in the course should consult the professor. Credit for prior learning will be given upon successful completion of a challenge exam or portfolio.

VIII. DIRECT CREDIT TRANSFERS:

Students who wish to apply for direct credit transfer (advanced standing) should obtain a direct credit transfer form from the Dean's secretary. Students will be required to provide a transcript and course outline related to the course in question.